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M E M O R A N D U M

TO: Kathleen Allen, Administrator
Ethics Administration

FROM: Robin Gremillion, Director
Disclosure Division

DATE: January 25, 2016

DOCKET: 2016.080

RE: MILLENDER, CALVIN E.
Tier 2.1 Annual Personal Financial Disclosure Statement covering 2013
Caddo Parish Sewerage District #7
Late Fee: \$1500
WAIVER REQUEST

Calvin Millender has served on the board of the Caddo Parish Sewerage District since first being appointed in March 1989. His term ended in November 2015. Mr. Millender has filed ten disclosure statements and/or amendments with this agency.

On January 6, 2016, Mr. Millender timely requested a waiver of late fees related to the above referenced disclosure statement. He stated that he did not receive a notice informing him of his requirement to file a disclosure statement. A review of the green card receipt (from the Notice of Delinquency) indicates that Calvin Millender signed for the certified mail. He further stated that once he was informed of his obligation, he filed the disclosure statement. The chronology follows:

Tier 2.1 Annual Personal Financial Disclosure Statement covering 2013

- Original PFD due date: May 15, 2014
- NOD-FF Received: February 3, 2015
- PFD due date based on receipt of NOD: February 12, 2015
- PFD filed: September 9, 2015
- Days late from receipt of NOD: 209
- Total days late from initial due date: 483
- Late Fee Order Received: December 18, 2015
- Payment or waiver request due date: January 7, 2016
- Waiver request received: January 6, 2016

Other PFD Late Fees: No

Other CF Late Fees: No

Other Outstanding Disclosures: No

Prior Disclosure Late Fees: No

Reassessed Late Fees: No



STATE OF LOUISIANA
DEPARTMENT OF STATE CIVIL SERVICE
LOUISIANA BOARD OF ETHICS

P. O. BOX 4368
BATON ROUGE, LA 70821
(225) 219-5600
FAX: (225) 381-7271
1-800-842-6630
www.ethics.state.la.us

CERTIFIED MAIL

NO. 70132250000226963943

RETURN RECEIPT REQUESTED

January 28, 2015

Calvin E Millender
1148 N McDaniel Dr
Shreveport, LA 71107

NOTICE OF DELINQUENCY - FAILURE TO FILE

**Statement covering 2013
Unknown Board**

Pursuant to La. R.S. 42:1124.4, if a person fails to file a Personal Financial Disclosure Statement as required by 42:1124, 1124.2, 1124.2.1, or 1124.3; omits information; or files inaccurately, a Notice of Delinquency shall be issued. A review of our records indicates that we have not received your Personal Financial Disclosure Statement covering 2013.

You have 7 business days from the date of receipt of this Notice to file your Tier 2.1 Personal Financial Disclosure Statement covering 2013, or to submit an Answer explaining why you feel you are not required to file a Personal Financial Disclosure Statement. Failure to file a Personal Financial Disclosure Statement or an Answer within the 7 business days will subject you to an automatic late fee of \$50 per day up to a maximum of \$1,500. Proof of timely filing is determined by the U.S. Postal Service postmark; receipt from the U.S. Postal Service; or receipt from a commercial delivery service.

The form for the Tier 2.1 Personal Financial Disclosure Statement (Form 417) is available on the Louisiana Board of Ethics website at www.ethics.state.la.us. If you have any questions, you may contact a Disclosure Division employee at 225/219-5600 or 800/842-6630.

SENDER: COMPLETE THIS SECTION

COMPLETE THIS SECTION ON DELIVERY

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Calvin E Millender
1148 N McDaniel Dr
Shreveport, LA 71107



A. Signature

X

☐ Agent

☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes

If YES, enter delivery address below: ☐ No

3. Service Type

☐ Certified Mail®

☐ Priority Mail Express™

☐ Registered

☒ Return Receipt for Merchandise

☐ Insured Mail

☒ Collect on Delivery

4. Restricted Delivery (Extra Fee)

☐ Yes

2. Article Number

(Transfer from se)

7013 2250 0002 2696 3943

PS Form 3811, July 2013

Domestic Return Receipt

LOUISIANA BOARD OF ETHICS

Post Office Box 4368

Baton Rouge, Louisiana 70821

TIER 2.1 PERSONAL FINANCIAL DISCLOSURE STATEMENT (ANNUAL)

☐ ORIGINAL REPORT☐ AMENDED REPORTThis Report Covers Calendar Year: 2013

☒ I currently hold an office that would require me to file a Tier 3 Personal Financial Disclosure Statement.
As such, I have completed SCHEDULE E.

Name of Filer (print full name) Calvin E. Miller
Mailing Address 1148 N. McDaniel Dr
City, State, Zip Shreveport, LA 71107

Name of Board/Commission (no abbreviations) Caddo Sheriff's Office #2
Date of Appointment: 11-1-13
Date Appointment Expires: 11-1-17

Name of Spouse (print full name) Gloria A. Miller
Spouse's Occupation Retired
Principal Business Address 1148 N. McDaniel Dr
City, State, Zip Shreveport, LA 71107

CHECK ONE:

- ☒ Neither I, nor any member of my immediate family, have a personal or financial interest in any entity, contract, or business, or a personal or financial relationship, that in any way poses a conflict of interest, which would affect the impartial performance of my duties as a member of the board or commission.
☐ I have attached a statement describing any conflicts, and actions I am taking to resolve or avoid the conflicts.

Check all that apply:

- ☐ I have filed my state income tax return for the previous year.
☐ I have filed for an extension of my state income tax return for the previous year.
☐ I have filed my federal income tax return for the previous year.
☐ I have filed for an extension of my federal income tax return for the previous year.

NOTE: La. R.S. 42:1124.2.1 does not provide you the opportunity to request an extension in filing your personal financial disclosure statement.

Certification of Accuracy

I do hereby certify that the information contained in this personal financial disclosure statement is true and correct to the best of my knowledge and belief.

Revised June 2011

Form 417

Signature of Filer
www.ethics.state.la.us

Fax Received 11:07:00 2015-09-09

REI



STATE OF LOUISIANA
DEPARTMENT OF STATE CIVIL SERVICE
LOUISIANA BOARD OF ETHICS

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BATON ROUGE, LA 70821
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1-800-842-6630
www.ethics.state.la.us

CERTIFIED MAIL

NO. 70151520000288905537

RETURN RECEIPT REQUESTED

December 11, 2015

Calvin E Millender
1148 N. McDaniel Dr.
Shreveport, LA 71107

RE: Tier 2.1 Annual Personal Financial Disclosure Statement for calendar year 2013
Caddo Parish Sewerage District #7
Late Fee Assessment – Report: PFD15011529

Dear Mr. Millender:

Enclosed is an assessment of a late fee pursuant to La. R.S. 42:1124.4. Please submit a check or money order in the amount of \$1,500 payable to the *Louisiana State Treasurer*, Post Office Box 4368, Baton Rouge, Louisiana 70821.

You have 20 days from the receipt of this letter to submit payment or dispute this assessment. To dispute the assessment, you may elect to:

- **Request a waiver to the *Board of Ethics***
If you choose to request a waiver of the late fee, your request should include specific details, along with supporting documentation, as to why, in your opinion, you have *good cause* for not timely filing the report and why the late fee should be reduced, suspended, or waived. The request should be submitted to the attention of: *Louisiana Board of Ethics*, Post Office Box 4368, Baton Rouge, Louisiana 70821. You may also fax the request to 225/381-7271. Also, if you would like to appear before the Board of Ethics in connection with your request, you should state that in your request. If you request an appearance, you will be notified of the place and time prior to the meeting.
- **Appeal the assessment directly to the *Ethics Adjudicatory Board***
If you choose to appeal the assessment of the late fee, the proceedings will go before a three judge panel of administrative law judges. The panel will determine if you were required to file the disclosure statement and whether the disclosure statement was filed late. Mitigating factors are not considered. The Ethics Adjudicatory Board does not have the authority to reduce, suspend, or waive a late fee assessment. If you choose to *appeal* the assessment, you should submit your request to the attention of: *Executive Secretary*, Ethics Administration, Post Office Box 4368, Baton Rouge, Louisiana 70821. You may also fax the request to 225/381-7271.

If you do not pay, dispute, or appeal the assessment of the late fee, the matter will be forwarded to the Attorney General's Office to pursue collection. If the matter is forwarded to the Attorney General's Office for collection, you may be responsible for all additional costs incurred. Additionally, late fees not paid by the due date will be posted on the agency website.

You should be aware that unpaid fines, fees, or penalties may have an adverse effect on your ability to run for public office, as the *Board of Ethics* will object to your candidacy in future elections pursuant to La. R.S. 18:491 and 18:492.

If you have any questions, you may contact Robin Gremillion at 225/219-5600 or 1-800-842-6630.

Sincerely,

Donna Bourgeois

Donna Bourgeois
Administrative Coordinator

**STATE OF LOUISIANA
BOARD OF ETHICS**

**In Re: Tier 2.1 Annual Personal Financial Disclosure Statement 2013
Caddo Parish Sewerage District #7
Late Fee Assessment – Report: PFD15011529**

ORDER

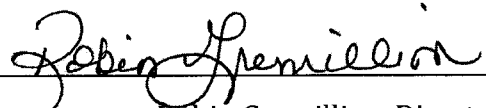
CALVIN E MILLENDER was required to file a Tier 2.1 Annual Personal Financial Disclosure Statement for calendar year 2013 pursuant to La. R.S. 42:1124 et seq.

On , CALVIN E MILLENDER received a Notice of Delinquency for failing to file the disclosure statement. The notice required that the disclosure statement be filed by February 12, 2015 (pursuant to La. R.S. 42:1124.4). CALVIN E MILLENDER filed the Tier 2.1 Annual Personal Financial Disclosure Statement for calendar year 2013 on September 9, 2015 and was 209 days late.

La. R.S. 42:1124.4 authorizes the assessment of a \$50 late fee per day (not to exceed \$1,500) against CALVIN E MILLENDER for this late filing.

Accordingly, **IT IS ORDERED** that a late fee of \$1,500 be assessed against CALVIN E MILLENDER for failing to timely file the Tier 2.1 Annual Personal Financial Disclosure Statement for calendar year 2013.

ORDER signed on the 11th day of December 2015 at Baton Rouge, Louisiana.



Robin Gremillion, Director

Disclosure Division

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addresscard to:

Calvin E Millender
1148 N. McDaniel Dr.
Shreveport, LA 71107



5537



9590 9403 0948 5223 6917 36

2. Article Number (Transfer from service label)

7015 1520 0002 8890 5537

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

[Handwritten Signature]

☐ Agent

☐ Addressee

B. Received by (Printed Name)

[Handwritten Name]

C. Date of Delivery

12/18/15

D. Is delivery address different from item 1?
If YES, enter delivery address below:

☐ Yes

☐ No

DB

3. Service Type

☐ Adult Signature

☐ Adult Signature Restricted Delivery

☒ Certified Mail®

☐ Certified Mail Restricted Delivery

☐ Collect on Delivery

☐ Collect on Delivery Restricted Delivery

☐ Registered Mail

☐ Registered Mail Restricted Delivery

(over \$500)

☐ Priority Mail Express®

☐ Registered Mail™

☐ Registered Mail Restricted Delivery

☒ Return Receipt for Merchandise

☐ Signature Confirmation™

☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt

CALVIN E. MILLENDER
1148 N. McDANIEL DRIVE
SHREVEPORT, LA 71107
PHONE: (318) 393-2797

FILED
CAMPAIGN FINANCE
RECEIVED
2016 JAN 12 AM 9:30

VIA CERTIFIED MAIL AND
VIA FACSIMILE (225) 381-7271

Ms. Donna Bourgeois
Administrative Coordinator
State of Louisiana
Department of State Civil Service
Louisiana Board of Ethics
P. O. Box 4368
Baton Rouge, Louisiana 70821

RE: Tier 2.1 Annual Personal Financial Disclosure Statement for calendar year 2013
Caddo Parish Sewerage District #7
Late Fee Assessment – Report: PFD15011529

Dear Ms. Bourgeois:

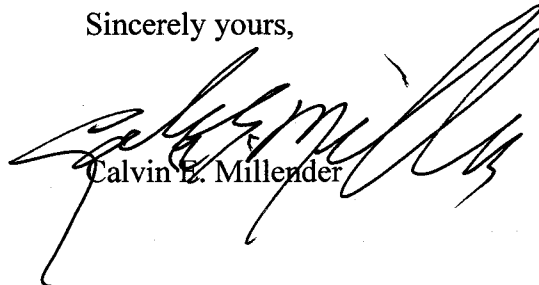
I am in receipt of the order assessing a fine of \$1,500 against me for failing to timely file my Tier 2.1 Annual Personal Financial Disclosure Statement for calendar year 2013.

Please be advised that I did not receive any notice from the Board of Ethics regarding the filing of this Disclosure Statement. I was contacted by Rebecca Harris on or about September 8, 2015 regarding my failure to report. At that time, I was informed that I also needed to file my 2014 Disclosure Report. I immediately faxed both reports to Ms. Harris on September 9, 2015. I had no intent to fail to disclose and I am requesting a waiver of the late fee of \$1,500 assessed against me.

I value my service as a volunteer board member for the Caddo Parish Sewerage District No. 7 and I would never do anything in order to violate the law.

I would appreciate any and all consideration.

Sincerely yours,


Calvin E. Millender

/CEM
cc: Ms. Robin Gremillion

Abrams & Lafargue, L.L.C.
330 Marshall Street, Suite 1020
Shreveport, Louisiana 71101

IF THE RETURN ADDRESS, FOLD AT DOTTED LINE
CERTIFIED MAIL™



7009 2250 0000 3412 8388

Ms. Donna Bourgeois
Administrative Coordinator
State of Louisiana
Department of State Civil Service
Louisiana Board of Ethics
P. O. Box 4368
Baton Rouge, Louisiana 70821

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